PENPALS FOR HANDWRITING

Scope and sequence



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Units introducing new letters or joins are flagged with coloured dots.

Foundation 1/3-5 years

Developing gross motor skills

- Whole-body responses to the language of movement
- 2 Large movements with equipment
- 3 Large movements with malleable materials
- 4 Body responses to music

Developing fine motor skills

- 5 Hand and finger play
- 6 Making and modelling
- 7 Messy play
- 8 Links to art
- 9 Using one-handed tools and equipment
- 10 Hand responses to music

Developing patterns

- 11 Pattern-making
- 12 Investigating dots
- 13 Investigating straight lines and crosses
- 14 Investigating circles
- 15 Investigating curves, loops and waves
- 16 Investigating joined straight lines and angled patterns
- 17 Investigating eights and spirals

Foundation 2/Primary 1

Term 1

- 1 Dots
- 2 Straight lines and crosses
- 3 Circles
- 4 Waves
- 5 Loops and bridges
- 6 Joined straight lines
- 7 Angled patterns
- 8 Eights
- 9 Spirals
- 10 Left-to-right orientation
- 11 Mix of patterns
- 12 Review of patterns

Term 2

- 13 Introducing long-legged giraffe letters: l
- 14 Practising long-legged giraffe letters: l, i
- 15 Practising long-legged giraffe letters: u, t
- 16 Practising long-legged giraffe letters: j, y
- 17 Practising all the long-legged giraffe lefters: l, i, t, u, j, y
- 18 Introducing one-armed robot letters: r
- 19 Practising one-armed robot letters: b, n
- 20 Practising one-armed robot letters: h, m
- 21 Practising one-armed robot letters: k, p
- 22 Practising all the one-armed robot letters: r, b, n, h, m, k, p

- 23 Practising all the long-legged giraffe and one-armed robot letters
- 24 Reviewing all the long-legged giraffe and one-armed robot letters

Term 3

- 25 Introducing curly caterpillar letters: c
- 26 Practising curly caterpillar letters: a, d
- 27 Practising curly caterpillar letters: o, s
- 28 Practising curly caterpillar letters: q, q
- 29 Practising curly caterpillar letters: e, f
- 30 Practising all the curly caterpillar letters: c, a, d, o, s, q, q, e, f
- 31 Practising all the curly caterpillar, long-legged giraffe and one-armed robot letters
- 32 Introducing zig-zag monster letters: z
- 33 Practising zig-zag monster letters: v, w, x
- 34 Practising all the zig-zag monster letters: z, v, w, x
- 35 Practising all the curly caterpillar and zig-zag monster letters
- 36 Reviewing all the curly caterpillar and zig-zag monster letters

Year 1/Primary 2

Term 1

- Practising long-legged giraffe letters
- Writing words with II
- 3 Introducing capitals for long-legged giraffe letters
- 4 Practising one-armed robot letters
- 5 Practising long-legged giraffe letters and one-armed robot letters
- 6 Introducing capitals for one-armed robot letters
- 7 Practising curly caterpillar letters
- 8 Writing words with double ff
- 9 Writing words with double ss
- 10 Introducing capitals for curly caterpillar letters

Term 2

- 11 Practising long-legged giraffe letters, one-armed robot letters and curly caterpillar letters
- 12 Practising zig-zag monster letters
- 13 Writing words with double zz
- 14 Mixing all the letter families
- 15 Practising all the capital letters
- 16 Practising all the numbers 0-9
- 17 Writing words with ck and qu
- 18 Practising long vowel phonemes: ai, iqh, oo
- 19 Practising vowels with adjacent consonants: ee, oa, oo
- 20 End-of-term check

Term 3

- 21 Numbers 10-20: spacing
- 22 Practising ch unjoined
- 23 Introducing diagonal join to ascender: dn
 24 Practising ai unjoined
- 25 Introducing diagonal join, no ascender: ai
- 26 Practising wh unjoined
- 27 Introducing horizontal join to ascender: wh.
- 28 Practising ow unjoined
- 29 Introducing horizontal join, no ascender: σw
- 30 Assessment

Year 2/Primary 3

Term

- 1 Practising diagonal join to ascender: th, ch
- 2 Practising diagonal join, no ascender: ai, ay
- 3 Practising diagonal join, no ascender: ir, er
- 4 Practising horizontal join to ascender: wh, oh
- 5 Practising horizontal join, no ascender: σw, σu
- 6 Introducing diagonal join to e: ie, we
- 8 Introducing ee
- 9 Practisina diagonal join, no ascender: le
- 10 Writing numbers 1-100

Term 2

- 11 Introducing diagonal join to anticlockwise letters: ea
- 12 Practising diagonal join to anticlockwise letters: iah
- 13 Practising diagonal join to anticlockwise letters: da, na
- 14 Introducing horizontal join to anticlockwise letters: σσ, σα
- 15 Practising horizontal join to anticlockwise letters: wa, wo
 16 Introducing mixed joins for three letters: air, ear
- 17 Practising mixed joins for three letters: or, ow
- 18 Practising mixed joins for three letters: ing
- 19 Size and spacing
- 20 End-of-term check

Term :

- 21 Building on diagonal join to ascender: ck, al, el, at, il, ill
- 22 Building on diagonal join, no ascender: wi, ey, aw, wr, an, ip
- 23 Building on horizontal join to ascender: σk , σt , σb , σl
- 24 Building on horizontal join, no ascender: oi, oy, on, op, ov
- 25 Building on diagonal join to anticlockwise lefters: ed, cc, eg, ic, ad, uq, dd, aq
- 26 Building on horizontal join to anticlockwise letters: στ, σσ, στ,
- 27 Introducing joins to s: as, es, is, oz, wz, ns, ds, ls, ts, ks
- 28 Practising joining ed and ing
- 29 Assessment
- 30 Capitals

Scope and sequence



Year 3/Primary 4

Term

- Practising joining through a word in stages: no ascenders or descenders
- 2 Practising joining through a word in stages: parallel ascenders
- 3 Introducing joining from s to ascender: sh, sl, st, sk
- 4 Introducing joining from s, no ascender: sw, si, se, sm, sn, sp, su
- 5 Introducing joining from s to an anticlockwise letter: sa, sc, sd, sq, so, sq
- 6 Introducing joining from r to an ascender. rb, rh, rk, rl, rt
- 7 Introducing joining from r, no ascender: ri, ru, rn, rp
- 8 Introducing joining from r to an anticlockwise letter: ra, rd, ra, ro
- 9 Introducing joining from r to e: are, ere, ure, ore, ire
- 10 Introducing break letters: g, j, y, f, b, p, x, z

Term 2

- 11 Introducing joining to f: if, ef, af, of
- 12 Introducing joining from f to an ascender: fl, ft
- 13 Introducing joining from f, no ascender: fe, fi, fu, fr, fy
- 14 Introducing joining from f to an anticlockwise letter: fo, fa
- 15 Introducing ff
- 16 Introducing rr
- 17 Introducing ss
- 18 Introducing qμ
- 19 Revising parallel ascenders and descenders
- 20 End-of-ferm check

Term 3

- 21 Revising joins: letter spacing
- 22 Revising joins: spacing between words
- 23 Revising joins: consistency of size
- 24 Revising joins: fluency
- 25 Revising joins: parallel ascenders
- 26 Revising joins: parallel ascenders and descenders
- 27 Revising horizontal join from r to an anticlockwise letter: rs
- 28 Revising break letters
- 29 Assessment
- 30 Revising capital letters

Year 4/Primary 5

Term 1

- Introducing diagonal join from p and b to ascender: ph, pl, bl
- 2 Introducing diagonal join from p and b, no ascender: bu, bi, be, pu, pi, pe
- 3 Introducing diagonal join from p and b to an anticlockwise letter: pa, po, ps, ba, bo, bs
- 4 Revising parallel ascenders and descenders: bb, pp
- 5 Break letters: x, z
- 6 Spacing in common exception words
- 7 Consistent size of letters
- 8 Relative size of capitals
- 9 Speed and fluency
- 10 End-of-term check

Term 2

- 11 Revising parallel ascenders
- 12 Revising parallel ascenders and break letters
- 13 Relative sizes of letters
- 14 Proportion of letters
- 15 Spacing between letters
- 16 Spacing between words
- 17 Writing at speed
- 18 Improving fluency
- 19 Speed and fluency
- 20 End-of-term check

Term 3

- 21 Consistency of size
- 22 Proportion
- 23 Spacing between letters and words
- 24 Size, proportion and spacing
- 25 Fluency: writing longer words
- 26 Speed and fluency
- 27 Revising break letters
- 28 Print alphabet: presentation
- 29 Assessment
- 30 Capital letters: presentation

Year 5/Primary 6

Term

- 1 Introducing sloped writing in letter families
- 2 Practising sloped writing: diagonal join to ascender: th, sh, nb, nd, ht, st
- Practising sloped writing: diagonal join, no ascender: ai, ay, kn, er, ie, en
- 4 Practising sloped writing: diagonal join to an anticlockwise letter: ac, sc, bo, da, ea, ho
- 5 Practising sloped writing: horizontal join to ascender: wh, wl, oh, ol, of, ob
- Practising sloped writing: horizontal join, no ascender: σi, σy, συ, σp, νe
- 7 Practising sloped writing: horizontal join to an anticlockwise letter: 00, 00, wa, wo, va, vo
- B Practising sloped writing: joining from r: ra, re, ri, ro, ru
- 9 Practising sloped writing: joining from s: sh, su, sc, sl, sw, sp
- 10 End-of-term check

Term 2

- 11 Practising sloped writing: proportion joining from f to ascender: fl. ft
- 12 Practising sloped writing: size joining from f, no ascender: fa, fe, fi, fo, fu
- 13 Different styles for different purposes: writing a paragraph
- 14 Practising sloped writing: speed: #
- 15 Practising sloped writing: speed and legibility: rr
- 16 Practising sloped writing: size, proportion and spacing: ss
- 17 Practising sloped writing: building speed: qμ
- 18 Different styles for different purposes: decorative alphabets
- 19 Different styles for different purposes
- 20 End-of-term check

Term :

- 21 Sloped writing: proportion, joining p and b to ascenders: ph, pl, bl
- 22 Handwriting for different purposes: joining from p and b, no ascender: bu, bi, pe, pu, pi, pr
- 23 Practising sloped writing: parallel downstrokes: pp, bb
- 24 Practising sloped writing: all double letters
- 25 Practising sloped writing for speed: tial, cial
- 26 Practising sloped writing for fluency
- 27 Personal style
- 28 Handwriting for different purposes: print alphabet
- 29 Assessment
- 30 Capitals

Year 6/Primary 7

Term 1

- 1 Style for speed: crossbar join from t: th, ti, tr, ta, tt
- 2 Style for speed: looping from g: gl, gi, gr, ga, gq
- 3 Style for speed: looping from j and y: je, jo, ye, yr, yo
- 4 Style for speed: looping from f
- 5 Style for speed: different joins to s
- 6 Style for speed: looping from b
- 7 Style for speed: joining from v, w, x and z
- 8 Handwriting for different purposes: abbreviations
- 9 Spacing between words
- 10 End-of-ferm check

Term 2

- 11 Improving handwriting: the importance of consistent sizing
- 12 Improving handwriting: the importance of consistents
- 13 Improving handwriting: the importance of spacing
- 14 Improving handwriting: the importance of consistent sizing of parallel ascenders and descenders
- 15 Improving handwriting: the importance of closed and open latters
- 16 Improving handwriting: pen breaks in longer words
- 17 Handwriting for different purposes: annotations
- 18 Handwriting for different purposes
- 19 Choice of handwriting tools

20 End-of-term check

Term 3

- 21 Handwriting for different purposes: fast-joined and print
- 22 Handwriting for different purposes: note making
- 23 Handwriting for different purposes: neat writing
- 24 Handwriting for different purposes: print letters for personal details
- 25 Different styles of writing
- 26 Handwriting for different purposes: presentation
- 27 Handwriting for different purposes: decorated capitals
- 28 Handwriting for different purposes: layout
- 29 Assessment
- 30 Handwriting for different purposes: handwriting patterns